



Invest in Baltimore

B C F

**BALTIMORE
COMMUNITY
FOUNDATION**

March 5, 2012

Ms. Sabree Barnes
Principal
Federal Hill Preparatory School
1040 William Street
Baltimore, MD 21230

Dear Ms. Barnes:

Congratulations! Federal Hill Preparatory #45 has been awarded a \$1000 grant from the City Schools Challenges: Green, Healthy, Smart in the Sustainability Category for the Compostable Tray Replacement project. We received requests from 54 schools and are pleased to be able to support your school.

The conditions governing the grant are located on the reverse of this letter. By endorsing the enclosed check, you are agreeing to the general conditions as stated in the *General Conditions Governing the City Schools Sustainability Challenge Grant*.

On behalf of the Baltimore Office of Sustainability, the Baltimore Energy Challenge, the Baltimore Food Policy Initiative and the Baltimore Community Foundation, we are proud to support your project and wish you continued success.

Sincerely,

Cheryl Casciani
Director of Neighborhood Sustainability

Enclosure: Check

Grant Number: #20120562

2 East Read Street
Baltimore, MD 21202
Tel 410.332.4171
Fax 410.837.4701
Web www.bcf.org

Trustees and Officers

E. Robert Kent Jr.
Chairman
William C. Baker
Vice Chair
Susan B. Katzenberg
Vice Chair
Juliet A. Eurich
Secretary
Raymond L. Bank
Treasurer
Thomas E. Wilcox
President

Tedd M. Alexander, III
Diane Bell-McKoy
George I. Bunting Jr.
Benjamin S. Carson Sr.
Richard W. Cass
Louis R. Cestello
Ronald J. Daniels
Mychelle Y. Farmer
Mark R. Fetting
Laura L. Gamble
Wilson T. Gildee
Sheldon Goldseker
Michael D. Hankin
Ellen M. Heller
Stephon A. Jackson
Harry S. Johnson
Patricia H. Joseph
Patrick McCarthy
Marsha Y. Reeves
Theo C. Rodgers
Stuart O. Simms
Lenel Srochi-Meyerhoff
Marc B. Terrill
Donn Weinberg
Maria Welch
Jay M. Wilson
Steven G. Ziger

Honorary Trustees
Constance R. Caplan
Suzanne F. Cohen
Redmond C. S. Finney
Sandra Levi Gerstung
Freeman A. Hrabowski III
Arnold I. Richman
Pam Shriver
Calman J. Zamoiski Jr.

Trustees Emeriti
Eddie C. Brown
Edward K. Dunn Jr.
Herbert M. Katzenberg
Walter D. Pinkard Jr.

General Conditions Governing the City Schools Challenges Grant

Grantee: Federal Hill Preparatory #45

1. Grant funds may be used only for the materials needed to complete the project that were included in the application's budget. Any changes to the Grantee's originally submitted budget must be discussed with your point of contact. Grant funds may not be reallocated without written approval of your point of contact (see below).
2. Any portion of the grant funds not committed to the approved purposes or spent by June 1, 2012 (or December 1, 2012 for the Energy Challenge) must be returned to the Baltimore Community Foundation unless an extension of the grant period is authorized. Requests for extensions of the grant period must be discussed with your point of contact.
3. Your point of contact will email the final report form to the Grantee's principal and adult advisor for the Grantee to complete. The Grantee must submit the completed final report form and copies of receipts for expenses to your point of contact by June 1, 2012 (or December 1, 2012 for the Energy Challenge).
4. The Grantee must present project results at a gathering of all participants in the late spring of 2012. Your point of contact will notify the Grantee of the date and location of the gathering.
 - a. These presentations may be of the Grantee's choosing and may include any of the following: science fair display boards, video, photographs, journals, and short stories.
 - b. The majority of participating students are expected to attend and present their work, as well as the adult advisor
5. If the Grantee is hosting events related to the project, you must notify your point of contact of the events. All printed and electronic materials publicizing this grant and any program or event related to the purpose of this grant must include:
 - a. the name of the grant: "City Schools Sustainability Challenge", "City Schools Energy Challenge", or "City Schools Healthy Food Challenge,"
 - b. and the logos of the Baltimore Energy Challenge; Baltimore City Public Schools; Baltimore Office of Sustainability; and the Baltimore Community Foundation (Baltimore Energy Challenge logo not required for Healthy Food Challenge projects). The logos will be emailed to the Grantee by your point of contact.
6. The Grantee will submit the final report, as well as any budget amendment requests or grant extension requests, and all grant related questions to your point of contact listed below:

Sustainability Challenge:

Joshua Medina
Baltimore Office of Sustainability
Baltimore City Department of Planning
417 East Fayette Street, 8th Floor*
Baltimore, MD 21202
Joshua.Medina@baltimorecity.gov
410-396-5917 Office
410-244-7358 Fax

Energy Challenge:

Missy Doot
Baltimore Energy Challenge
Civic Works at the Clifton Mansion
2701 Saint Lo Drive
Baltimore, MD 21213
schools@baltimoreenergychallenge.org
(410) 927-6088 Office
(443) 531-0302 Cell
(410) 366-1831 Fax

Healthy Food Challenge:

Jamie Nash
Baltimore Office of Sustainability (*see above for address)
Jamie.Nash@baltimorecity.gov
(410) 396-4359 Office
(410) 244-7358 Fax

By endorsing the enclosed check, the Grantee accepts the general conditions set out above.

February 7, 2012

Amy Thomas
Federal Hill Preparatory #45
1040 William Street
Baltimore, MD 21230

Dear Ms. Thomas,

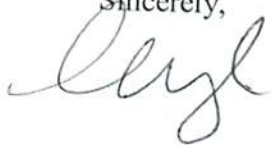
On behalf of the Baltimore Commission on Sustainability and The Office of Engagement, it is our great pleasure to congratulate you on your acceptance into the City Schools Challenges: Green, Healthy, Smart in the Sustainability Category. Everyone involved was very impressed with your project proposal, and we are all looking forward to seeing your project presentation in the spring.

From its start in 2010 with 16 schools and just one category, the City Schools' Challenges have now expanded to 54 schools and three categories in 2012. We couldn't offer this resource without the energy, enthusiasm, and involvement of dedicated adult project leaders like you to help our young people realize their role in improving our schools and our city.

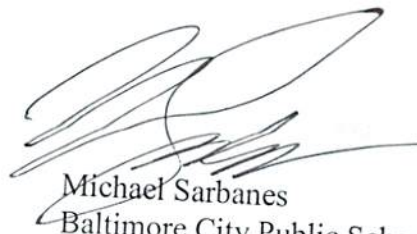
By participating in the Challenge, each student will be helping us reach out to young people in the city, involve them in activities to improve the environment they live in, and teach them about issues that affect them in language they understand. In addition, you will be helping us implement one of the Education and Awareness goals of the Sustainability Plan, which is to turn every school in Baltimore City into a green school.

We are thrilled to have your school and students involved in this project, and we know that it will be a great success. Thank you for your efforts to make the City Schools and Baltimore more sustainable. If you have any questions please contact Joshua Medina, Green Schools Assistant with the Baltimore Office of Sustainability, at Joshua.Medina@baltimorecity.gov. Congratulations again, and we are all looking forward to a successful spring season of growing and learning.

Sincerely,



Cheryl Casciani
Baltimore Community Foundation
Chair, Baltimore Commission on Sustainability



Michael Sarbanes
Baltimore City Public Schools
Executive Director, The Office Engagement

CC: Honorable Stephanie Rawlings-Blake, Mayor
Honorable Bernard C. "Jack" Young, City Council President
Honorable William H. Cole IV, City Council Member
Andrés A. Alonso, Ed.D, CEO, Baltimore City Public Schools
Mr. Tom Wilcox, President, Baltimore Community Foundation
Mr. Thomas J. Stosur, Director, Department of Planning
Ms. Beth Strommen, Director, Office of Sustainability
Ms. Sabree Barnes, Principal, Federal Hill Preparatory #45

BALTIMORE CITY
PUBLIC SCHOOLS

Invest in Baltimore
B C F
BALTIMORE
COMMUNITY
FOUNDATION



Baltimore Office
of Sustainability
People · Planet · Prosperity